Minutes of the Meeting of Littleton Parish Council held at Chester Rugby Football Club on Monday 9 May 2022

PRESENT: Parish Councillor Caroline Marrison Gill (in the Chair) and Parish

Councillors Bettie Gilliatt, Anne Stockdale, Huw Morgan and Hilary

Davies

IN ATTENDANCE: PCSO Linda Bailey

22/24 APOLOGIES FOR ABSENCE

Apologies for absence were received from Parish Councillor Rob Evans.

22/25 ELECTION OF CHAIRMAN

RESOLVED: that Councillor Caroline Marrison Gill be elected Chairman for the

ensuing year

22/26 ELECTION OF VICE-CHAIRMAN

RESOLVED: that Councillor Bettie Gilliatt be elected Vice-Chairman for the

ensuing year

22/27 CODE OF CONDUCT

RESOLVED: that the Code of Conduct for Members be adopted for the ensuing

year

22/28 STANDING ORDERS

RESOLVED: that the Parish Council’s Standing Orders be adopted for the ensuing

year

22/29 FINANCIAL ARRANGEMENTS

RESOLVED: that:-

1. the Financial Regulations be adopted for the ensuing year

2. the Clerk continue to act as Responsible Financial Officer

3. JDH Business Services be appointed Internal Auditor

4. the bank account, signatories and rules for transfer of funds be confirmed

5. Insurance arrangements be via AJG Insurance

6. the Risk Assessment be confirmed for the ensuing year

7. the rate of pay for the Litter Warden be confirmed at £5 per hour

8. the salary for the Clerk be confirmed at £1933 pa

22/30 PUBLIC SPEAKING TIME

1) Litter Collecter – PCSO Linda Bailey reported on the ongoing efforts to curb the litter collecting and dumping activities of a particular individual.

22/31 MINUTES OF THE PREVIOUS MEETING

RESOLVED: that the Minutes of the Meeting held on 7 March 2022 be

confirmed as a correct record

22/32 MATTERS ARISING FROM THE MINUTES

1) Hare Lane Copse – the Clerk reported on the work carried out to the Copse recently which had opened up the area to great effect.

2) Littleton Lane TPO - the Clerk was asked to check with Councillor Stuart Parker to see if any progress had been made with this.

3) Littleton Lane – Noise Nuisance – Members discussed the recent upset to residents caused by the use of a bird scaring device in the adjoining field.

**22/33 ROAD MATTERS**

1) Lines on Roundabout - The Clerk was asked to press the CW&C Highways Service to resolve the issue of lines around the roundabout – these had been worn away and needed replacing. **DT**

**22/34** **PLANNING APPLICATIONS**

1) 21/03468/FUL & 21/03417/LBC – Redevelopment of the former University of Law Chester campus for residential use (Use Class C3) including demolition of late 20th century buildings; conversion of Christleton Hall to 18 apartments; erection of 24 new residential dwellings and an office building (Use Class E); and associated landscaping, parking and other works. Internal and external works to the Grade ll Listed Christleton Hall associated with the residential-led scheme.

The Parish Council was bitterly disappointed that despite strong opposition the residential development at the site of the Law College, Christleton had received planning permission and would continue to work to ensure that the impact of construction traffic routing through the parish would be kept within reasonable bounds.

It would be important going forward to remain vigilant for any new haul road application that might arise and to ensure that any construction traffic arrangements emerging be picked up to facilitate Parish Council input.

2) 22/01209/FUL – Five Oaks, Pearl Lane, Littleton – Two Storey and Single Storey Rear Extension

RESOLVED: that the Parish Council have no objection to the proposed development

(Councillor Gilliatt left the meeting at this point)

**22/35 PARISH COUNCIL FINANCES**

# The Clerk presented his customary report on the finances of the Parish Council.

RESOLVED: that the report of the Clerk be received

**22/36 ACCOUNTS FOR PAYMENT**

RESOLVED: that the following payments be authorised:- £

1) Clerk’s salary – April & May (less tax) 257.60

2) HMRC – PAYE – April & May 64.40

3) Typing and office services 30.42

4) Dougherty & Allen – Room Hire 48.00

5) Ches Assn of Local Councils – Annual Sub 170.64

6) AJG Insurance – Insurance Renewal 396.91

**22/37 CLERK’S EXPENSES**

RESOLVED: that the Clerk’s expenses be reimbursed in the sum of £4.00

**22/38** **CORRESPONDENCE RECEIVED**

Since their last meeting the Parish Council had received correspondence which included:-

Parish Councillor Clive Lovering – resignation from Parish Council. Members paid tribute to the valuable work Clive Lovering had done for Littleton on road safety issues etc.

Accordingly, a Casual Vacancy existed for the Parish Council. **DT**

PKF Littlejohn – External Audit arrangements

JDH Business Services – Internal Audit arrangements

Cheshire West and Chester Council -

Planning notifications

Cheshire Constabulary – PCSO Linda Bailey – Newsletters

Cheshire Association of Local Councils - E Bulletins including briefing note on new Code of Conduct

**22/39 CALENDAR OF MEETINGS**

RESOLVED: That the next Meetings of the Parish Council be held on:-

Monday 11 July 2022

Monday 5 September 2022

Monday 10 October 2022

Monday 5 December 2022

Monday 9 January 2023

Monday 13 March 2023

Monday 8 May 2023 (AGM)

**22/40 ANY OTHER BUSINESS**

1) Broadband – Members discussed the current state of play in the drive by the Government for everyone being given access to fibre broadband.

2) Permanent SID – it was suggested it might be a good idea for Littleton to have its own SID unit. Costings would be looked into. **DT**