Minutes of a Meeting of Littleton Parish Council held at Chester Rugby Football Club on Monday 8 January 2024

PRESENT: Parish Councillor Caroline Marrison Gill (in the Chair) and Parish

 Councillors Bettie Gilliatt, Rob Evans and Christine Bower

IN ATTENDANCE: PCSO Linda Bailey and PC Owain Hughes

24/01 APOLOGIES

Apologies for absence were received from Parish Councillors Hilary Davies, Huw Morgan and Anne Stockdale and CW&C Councillor Stuart Parker MBE

24/02 PUBLIC SPEAKING TIME

1) Speedwatch – PCSO Linda Bailey reported that the Littleton contingent had acquired a few new (and keen) members.

2) Parking in Christleton – the parking situation in Christleton where the contractors had positioned three vehicles strategically was discussed. PC Hughes pointed out that no offence was being committed.

24/03 MINUTES OF THE PREVIOUS MEETING

RESOLVED: that the Minutes of the Meeting held on 27 November 2023 be

 confirmed as a correct record

24/04 MATTERS ARISING FROM THE MINUTES

1) Trees in Littleton – Councillor Gilliatt again raised the question as to whether CW&C currently had a Tree Officer whose remit was to protect the trees in Littleton and progress the request for TPOs in the Fir Tree Lane area.

2) Planning Enforcement – Fir Tree Cottage – the Clerk reported he had supplied additional information regarding an alleged unauthorised development at Fir Tree Cottage to the CW&C Enforcement Team and was hoping this would be investigated promptly.

3) Litter Warden – the appointment of a new Litter Warden was discussed. There was a possibility that a likely individual had been identified.

4) Flooding Complaint – the Clerk reported that Councillor Stuart Parker had been in contact with Highways but as yet no meaningful progress had been made.

**24/05 ROAD MATTERS**

Councillor Rob Evans reported that he was awaiting the results of the meeting with the Ward Councillors as to the allocation of the S106 funding.

**24/06  NEIGHBOURHOOD PLAN**

Councillor Rob Evans reported that work was underway at a pace with one significant meeting having already been held which he attended along with two other representatives from Littleton.

He reported that the Initial Consultation document was in the process of being drafted and the working group had formally applied to CW&C for permission to proceed. The working group could apply for a total of £18,000 of funding (disappointingly less than what was originally suggested) from the Government over 3 years for the appointment of consultants etc and it would be necessary for the Parish Council to earmark a contingency in its reserves to cover any additional costs. It was agreed that this would be incorporated into the Parish Council budget going forward.

**24/07 PARISH COUNCIL FINANCES**

# The Clerk presented his customary report on the finances of the Parish Council.

RESOLVED: that the report of the Clerk be received

**24/08 ACCOUNTS FOR PAYMENT**

RESOLVED: that the following payments be authorised:- £

1) Clerk’s salary – January 139.00

2) HMRC - PAYE Clerk 35.00

3) Typing and office services 30.92

4) Dougherty & Allen – Room Hire 48.00

4) Royal British Legion – Donation 100.00

**24/09 CLERK’S EXPENSES**

RESOLVED: that the Clerk’s expenses be reimbursed in the sum of £3.00

**24/10** **CORRESPONDENCE RECEIVED**

Since their last meeting the Parish Council had received correspondence which included:-

Cheshire West and Chester Council -

Planning notifications

Cheshire Constabulary – PCSO Linda Bailey – Newsletters

Cheshire Association of Local Councils - E Bulletins

The Pensions Regulator – re re-declaration of compliance

**24/11 CALENDAR OF MEETINGS**

RESOLVED: That the next Meetings of the Parish Council be held on

 Monday 11 March 2024

 Monday 13 May 2004 (AGM)