Minutes of a Meeting of Littleton Parish Council held at Chester Rugby Football Club on Monday 11 March 2024

PRESENT: Parish Councillor Caroline Marrison Gill (in the Chair) and Parish

 Councillors Anne Stockdale, Bettie Gilliatt, Rob Evans

 and Christine Bower

IN ATTENDANCE:

24/12 APOLOGIES

Apologies for absence were received from Parish Councillors Hilary Davies, Huw Morgan and CW&C Councillor Stuart Parker MBE

24/13 MINUTES OF THE PREVIOUS MEETING

RESOLVED: that the Minutes of the Meeting held on 8 January 2024 be

 confirmed as a correct record

24/14 MATTERS ARISING FROM THE MINUTES

1) Planning Enforcement – Fir Tree Cottage – the Clerk had received a report from the Planning Officer stating Fir Tree Cottage had been visited and the householder had been told that planning permission would have to be sought for developments that had been carried out there.

Members discussed the history of the properties in that location, reflecting that apparently they had no postal address and did not appear on the current Register of Electors.

2) Litter Warden – the Clerk reported that the appointment of a new Litter Warden was in train.

3) Parish Council Finances – the Clerk described his recent dealings with HMRC in connection with refunds due to the Parish Council during the current financial year.

**24/15 ROAD MATTERS**

Councillor Rob Evans reported that he was still awaiting the results of the meeting with the Ward Councillors as to the allocation of the S106 funding.

In the meantime work was continuing to be done on the measurement of pollution from vehicles on the local roads. Councillor Evans referred to the different types of pollutant, the devices being employed to measure them and issues that were arising eg whilst electric cars were seen to have many advantages they were heavier, which resulted in more pot holes. They produced a different type of pollution.

The device currently being used for Tarvin Road etc was requiring replacement to a sensor that matched the model being used by the local authority. This would cost around £200.

The Parish Council also discussed potholes on Tarvin Road. These were being reported but many still required attention. The situation was getting worse and the potholes bigger. The Clerk was asked to contact Highways about this. DT

RESOLVED: that the purchase of a new pollution sensor at a cost of approx £200

 be approved in principle

**24/16  NEIGHBOURHOOD PLAN**

Councillor Rob Evans reported on the work currently being undertaken which had included the distribution of a Village Consultation and Housing Survey. It was noted that this had been subject to a very short deadline.

It had been agreed that the Parish Councils of Christleton and Littleton would pay proportionate payments towards the cost of the survey as this was not covered by the grant received.  For Littleton this would be £1274.

With regard to the Neighbourhood Plan itself, the first invoice from the Neighbourhood Plan Consultant had now been received by the Working Group. Littleton Parish Council’s contribution to this based on electoral role numbers would be £779.

A meeting had been arranged with the Consultant later that week to explore how things would move forward.

RESOLVED: that the payments of £1,274 and £779 be approved.

**24/17 LOCAL PLAN EVIDENCE BASED CONSULTATION 2024**

The Parish Council had been asked to submit comments on the use of land put forward by landowners and developers.

It was felt inappropriate to comment on individual sites and land put forward for development as this risked compromising the valuable work of the Neighbourhood Plan Steering Group that would be examining the resources within the two parishes and forming a view about their future in due course and this was conveyed to the local authority.

**24/18 PARISH COUNCIL FINANCES**

# The Clerk presented his customary report on the finances of the Parish Council including reference to recent dealings with the HMRC.

RESOLVED: that the report of the Clerk be received

**24/19 ACCOUNTS FOR PAYMENT**

RESOLVED: that the following payments be authorised:- £

1) Clerk’s salary – Feb & March 383.00

2) Typing and office services 26.42

3) Dougherty & Allen – Room Hire 48.00

**24/20 INCOME**

RESOLVED: that the following income be received:-

1) CRUFC – Rent of Parish Field 400.00

**24/21 CLERK’S EXPENSES**

RESOLVED: that the Clerk’s expenses be reimbursed in the sum of £2.00

**24/22** **CORRESPONDENCE RECEIVED**

Since their last meeting the Parish Council had received correspondence which included:-

Cheshire West and Chester Council -

Planning notifications

Cheshire Constabulary – PCSO Linda Bailey – Newsletters

Cheshire Association of Local Councils - E Bulletins

CRUFC – future use of Parish Field by Club. The Parish Council confirmed that the field belonged to the Parish as a whole and this status would be compromised should it be bought by a third party etc.

The Clerk was asked to look into the current lease with CRUFC including the rent paid. DT

Dr Anna Peacock - the Parish Council had received a copy of a letter Dr Peacock had sent to the local authority and local MP expressing deep concern about speeding on the A51 and accidents that had occurred recently.

**24/23 CALENDAR OF MEETINGS**

RESOLVED: That the next Meeting of the Parish Council be held on

 Monday 13 May 2024 (AGM)

**24/24 ANY OTHER BUSINESS**

1) Litter – it was noted that the individual who collected litter in the parish only to dump it in certain places had resumed his activities. The Clerk was asked to contact PCSO Hughes about this. DT

2) The “Smelly Brook” – Councillor Bower reported on clearing work she had done to the area known locally as the “Smelly Brook”.

RESOLVED: that Councillor Bower be thanked for the work she had carried out.